

RECORD OF PROCEEDINGS

CONCORD TOWNSHIP BOARD OF TRUSTEES

Held September 9, 2020

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The Concord Township Board of Trustees met in regular session on September 9, 2020 at 7:00 pm at the Concord Township Administrative Building, 6385 Home Road, Delaware, Ohio. Chairman Johnson called the meeting to order and the roll was called. In attendance were Trustees Bart Johnson and Jason Haney. Other staff attending included Fiscal Officer Jill Davis, Zoning Inspector Ric Irvine, and Fire Chief Todd Cooper.

Due to COVID-19 social distancing restrictions, limited seating was provided, and public teleconference information was posted on the township's website.

Approval of the minutes of the previous meeting was tabled.

Public Input - None.

Financials

- Chairman Johnson certified Fiscal Officer Davis provided the current financial reports of the township, and there is money in the treasury to pay bills. The current Cash Summary by Fund report shows the following balances:
 - General Fund \$6,975,706.10
 - Special Revenue Funds \$1,917,364.91
 - Total All Funds \$8,893,071.01
- Therefore, Mr. Haney moved and Mr. Johnson seconded to approve pending purchase orders, warrants, and vouchers #48-51, 17103-17132, all totaling \$82,872.00. Vote: Haney-yes, Johnson-yes.
- Bank statements ending August 31, 2020 were provided for review.
- The Trustees continue to hold the Strawser Construction payment until the road is swept.

Zoning Department

- Mr. Ric Irvine stated 30 permits were issued, 23 for new homes.
- The Logan Drive complaint for mowing is now ok.
- There is an unlicensed Jeep sitting at 6113 Park Ridge; Mr. Irvine has sent notice to property owner.
- The property owner at 6390 North Park Place is using bed spring as fencing. A complaint was received, but Mr. Irvine stated there is nothing in the zoning code that says bed springs cannot be used.
- A potential land buyer on South Section Line Road is claiming agriculture use for a licensed dog breeding business. Mr. Irvine is getting an opinion from the Assistant Prosecuting Attorney whether the owner needs conditional use permit or Ag use. The previous owner of the property had a variance, which does not transfer after a property is sold.
- Complaints have been received by the zoning department about political signs. State law prevails.
- The Freshwater Road nuisance letters were mailed; no response or delivery confirmation has been received.
- The zoning commission heard application 012020 last night. The application was incomplete by the developer. Discussion was held on the pros and cons of the township's one-step process for re-zoning applications. Also discussed was Delaware County Regional Planning's approval of the development.

Road Department

- The Trustees will begin getting bids for a new backhoe, along with details to trade.
- A purchase order was requested for truck 348 repairs for the hydraulic bed.

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- Cameras and internet service at the Road Department were discussed. Mr. Haney provided two options - \$500 for fixing the cameras at the road department, or \$2,000 for internet at the road department with the addition of another recording device and adjustments and using the current antennae system for internet and not for the camera system.

Township Building

- The west wing air conditioner was checked again, and modifications made to fan, filters, and air returns. It will be re-evaluated in a few days.

Cemetery

- The cemetery stone cleaning was completed by Tim Foor with great results. Additional cleaning will require cost re-negotiation.

New Business

- Saint Brigid's requested to hold a Cross Country meet at Concord Park on October 4 or 11. Softball games may be at the same time, but will accommodate. Items to complete: have Road Dept check the paths, have the PA's office check liability, keep the restrooms open.

Fire Department

- Fire Chief Todd Cooper requested replacement of the captain's vehicle, a 2010 Ford Expedition with 78,000 miles. Mr. Johnson moved and Mr. Haney seconded to approve purchase of an equivalent vehicle, not to exceed \$39,775, and to check with the Fiscal Officer to ensure the aforesaid mentioned funds are available. Vote: Haney-yes, Johnson-yes. Fund deposits and grants.
- Thanks was extended to the fire department for hosting the zoning commission meeting. The Road employees and Trustees moved chairs, and all pitched in to make the meeting happen.

With no further business, Mr. Haney moved and Mr. Johnson seconded to adjourn.
Vote: Haney-yes, Johnson-yes.

ATTEST


Fiscal Officer, Jill Davis

BOARD OF TRUSTEES


Bart Johnson


Joe Garrett


Jason Haney

Concord Township Trustee Meeting

September 9, 2020

Call in (669) 224-3412

Access Code: 701-660-893

Roll Call

Approve Minutes

Public Input

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.

I need a motion to approve purchase orders, pending warrants and pay bills.

Zoning Inspector Report

Road Department update

Old Business

Cemetery Stone cleaning review

New Business

Cross Country Meet at the park

Fire Chief

Fiscal Officer

Adjourn

Payment Listing
 8/27/2020 to 9/9/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
48-2020	08/28/2020	09/01/2020	CH	HR BUTLER, LLC	\$153.95	O
49-2020	08/28/2020	09/01/2020	CH	HR BUTLER, LLC	\$4,828.37	O
50-2020	08/28/2020	09/01/2020	CH	HR BUTLER, LLC	\$48,245.49	O
51-2020	08/28/2020	09/01/2020	CH	HR BUTLER, LLC	\$12,520.10	O
17103	08/31/2020	09/01/2020	RW	MEDICOUNT MANAGEMENT INC.	\$900.00	O
17104	09/09/2020	09/09/2020	AW	OFFICE CITY EXPRESS	\$142.22	O
17105	09/09/2020	09/09/2020	AW	VALTECH COMMUNICATIONS	\$183.79	O
17106	09/09/2020	09/09/2020	AW	SCHOTTENSTEIN HOMES LLC	\$300.00	O
17107	09/09/2020	09/09/2020	AW	BROSIUS, JOHNSON & GRIGGS, LLC	\$67.50	O
17108	09/09/2020	09/09/2020	AW	E SPACE COMMUNICATIONS INC.	\$300.00	O
17109	09/09/2020	09/09/2020	AW	AIM MEDIA MIDWEST OPERATING LLC	\$123.40	O
17110	09/09/2020	09/09/2020	AW	WASHINGTONS HARDWARE AND AUTO P/	\$64.17	O
17111	09/09/2020	09/09/2020	AW	TIM FOOR	\$2,000.00	O
17112	09/09/2020	09/09/2020	AW	50+1 PUBLIC POLICY INITIATIVES	\$1,200.00	O
17113	09/09/2020	09/09/2020	AW	HANLEY PRINT & PROMOTIONS	\$76.83	O
17114	09/09/2020	09/09/2020	AW	PRICE FARMS ORGANICS, LTD.	\$86.00	O
17115	09/09/2020	09/09/2020	AW	COLUMBIA GAS	\$215.75	O
17116	09/09/2020	09/09/2020	AW	BOUND TREE MEDICAL, LLC	\$102.18	O
17117	09/09/2020	09/09/2020	AW	LOUIS R. POLSTER COMPANY	\$97.17	O
17118	09/09/2020	09/09/2020	AW	BEEB'S BP DIST INC	\$1,179.13	O
17119	09/09/2020	09/09/2020	AW	SBH MEDICAL LTD	\$140.05	O
17120	09/09/2020	09/09/2020	AW	O.E. MEYER CO.	\$10.40	O
17121	09/09/2020	09/09/2020	AW	W L CONSTRUCTION SUPPLY INC	\$299.81	O
17122	09/09/2020	09/09/2020	AW	ABLE SANITATION SERVICE, INC	\$615.00	O
17123	09/09/2020	09/09/2020	AW	STRYKER SALES CORP.	\$6,948.00	O
17124	09/09/2020	09/09/2020	AW	OHIO FIRE CHIEFS' ASSOCIATION	\$100.00	O
17125	09/09/2020	09/09/2020	AW	TAYLOR TIRE COMPANY, LTD.	\$116.00	O
17126	09/09/2020	09/09/2020	AW	TRACTOR SUPPLY CREDIT PLAN	\$6.48	O
17127	09/09/2020	09/09/2020	AW	GORDON FLESCH CO., INC.	\$28.99	O
17128	09/09/2020	09/09/2020	AW	SHERWIN WILLIAMS CO	\$311.41	O
17129	09/09/2020	09/09/2020	AW	JILL DAVIS	\$73.19	O
17130	09/09/2020	09/09/2020	AW	BULLET LINER	\$800.00	O
17131	09/09/2020	09/09/2020	AW	RIC IRVINE, ZONING INSPECTOR	\$40.00	O
17132	09/09/2020	09/09/2020	AW	LOWE'S COMPANIES, INC	\$596.62	O
Total Payments:					\$82,872.00	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$82,872.00	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

CONCORD TOWNSHIP, DELAWARE COUNTY
Cash Summary by Fund
Year 2020

Fund #	Fund Name	Fund Balance 1/1/2020	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2020	Non-Pooled Balance	Pooled Balance
1000	General	\$6,542,094.84	\$0.00	\$898,739.47	\$0.00	\$0.00	\$7,440,834.31	\$465,128.21	\$0.00	\$0.00	\$6,975,706.10	\$0.00	\$6,975,706.10
2011	Motor Vehicle License Tax	\$19,613.08	\$0.00	\$11,789.71	\$0.00	\$0.00	\$31,402.79	\$9,561.53	\$0.00	\$0.00	\$21,841.26	\$0.00	\$21,841.26
2021	Gasoline Tax	\$94,643.56	\$0.00	\$120,958.50	\$0.00	\$0.00	\$215,602.06	\$125,399.47	\$0.00	\$0.00	\$90,202.59	\$0.00	\$90,202.59
2031	Road and Bridge	\$1,122,116.58	\$0.00	\$245,624.58	\$0.00	\$0.00	\$1,367,741.16	\$207,631.06	\$0.00	\$0.00	\$1,160,110.10	\$0.00	\$1,160,110.10
2041	Cemetery	\$11,940.39	\$0.00	\$10,565.20	\$0.00	\$0.00	\$22,505.59	\$10,111.24	\$0.00	\$0.00	\$12,394.35	\$0.00	\$12,394.35
2111	Fire District	\$836,107.27	\$0.00	\$1,682,368.28	\$0.00	\$0.00	\$2,518,475.55	\$1,950,725.69	\$0.00	\$0.00	\$567,749.86	\$0.00	\$567,749.86
2231	Permissive Motor Vehicle License Tax	\$32,098.74	\$0.00	\$23,249.11	\$0.00	\$0.00	\$55,347.85	\$23,333.17	\$0.00	\$0.00	\$32,014.68	\$0.00	\$32,014.68
2901	CARES Act Coronavirus Relief Fund	\$0.00	\$0.00	\$33,052.07	\$0.00	\$0.00	\$33,052.07	\$0.00	\$0.00	\$0.00	\$33,052.07	\$0.00	\$33,052.07
Report Total:		\$8,658,614.46	\$0.00	\$3,026,346.92	\$0.00	\$0.00	\$11,684,961.38	\$2,791,890.37	\$0.00	\$0.00	\$8,893,071.01	\$0.00	\$8,893,071.01

Last reconciled to bank: 07/31/2020 – Total other adjusting factors: \$260.00